

# **CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

March 17, 2022

## **MINUTES**

### **PRESENT:**

CDA Board: Sarah Carlson, Darrel Sudheimer, Molly Koivumaki, Greg Anderson

Staff: Julie Frick, Allison Streich, Karen Reed, John Hackett, Angie Stacken

Other: Nick Koltavy, Assistant County Administrator  
John Fahey, Carver County Commissioner

Absent: Greg Kummer

### **I. CONVENE CARVER COUNTY CDA BOARD MEETING**

### **II. CALL TO ORDER BY BOARD CHAIR**

The meeting was called to order at 5:00 pm by Board Chair Carlson.

### **III. AGENDA REVIEW AND ADOPTION**

Motion to approve the Revised Agenda as presented. Motion by Koivumaki, Second by Anderson.  
Motion carried.

### **IV. CONSENT AGENDA**

Motion to approve the Consent Agenda, including:

- Approve Minutes from February 17, 2022, Regular Board Meeting
- Approve March 2022 Dashboard
- Approve the Write-off of Past Tenant Balances for February 2022

Motion by Anderson, Second by Sudheimer. Motion carried

### **V. PUBLIC PARTICIPATION – None**

### **VI. DEPARTMENT REPORTS**

#### **A. Finance**

1. Resolution No. 22-06 – Approve the February 2022 Record of Disbursements  
A1. Reed provided an overview. Motion by Anderson, Second by Koivumaki to approve Resolution No. 22-06 as presented. Motion carried.
2. Resolution No. 22-07 – Approving New Credit Cards for CDA Staff  
A1. Reed provided an overview. Motion by Anderson, Second by Sudheimer to approve Resolution No. 22-07 as presented. Motion carried.

#### **B. Community and Economic Development**

1. Resolution No. 22-08 – Approving the Purchase of 760 Arboretum Blvd Victoria  
A1. Frick provided an overview. Motion by Sudheimer, Second by Koivumaki to approve Resolution No. 22-08 as presented. Motion carried.

2. Resolution No. 22-09 – Approving the Community Growth Partnership Initiative for Waconia.
  - A1. Frick provided an overview. Motion by Sudheimer, Second by Anderson to approve Resolution No. 22-09 as presented. Motion carried.

**C. Housing**

1. Motion to Approve MOU with Southern Valley Alliance.
  - A1. Streich provided an overview. After discussion to approve MOU subject to the boards review and modification within seven days. Motion by Anderson, Second by Koivumaki to approve MOU with Southern Valley Alliance subject to review and modification.

**D. Administrative**

1. Resolution No. 22-10 – Approving Resolution for Restating the Retirement Plan
  - A1. Frick provided an overview. Motion by Anderson, Second by Koivumaki to approve Resolution No. 22-10 as presented. Motion carried.

**VII. OTHER BUSINESS**

1. Commissioner Fahey informed the board of Commissioner Kummer's resignation and discussed some options to fill that seat. He also shared that the County has approved an additional \$300,000 to the COVID programs.
2. Koltavy provided a county update that the county is sending out Valuation and Classification notices of property value.

**VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST – None**

**IX. ADJOURNMENT**

Motion by Sudheimer, second by Koivumaki to adjourn the meeting at 5:50 p.m. Motion Carried.