

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

January 20, 2022

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Darrel Sudheimer, Molly Koivumaki, Greg Kummer, and Greg Anderson

Staff: Julie Frick, Allison Streich, Elise Durbin, John Hackett

Other: Nick Koltavy, Assistant County Administrator.

Absent: Karen Reed and Angie Stacken

I. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:04 p.m. by Chair Sarah Carlson

II. NOMINATION AND ELECTION OF BOARD CHAIR FOR 2022

Frick asked for nominations for the 2022 Chair.

Nomination made by Koivumaki to elect Sarah Carlson as Chair. Motion by Koivumaki, Second by Sudheimer. Motion carried.

Carlson elected as Board Chair

Frick turned the meeting over to Chair Carlson

III. NOMINATION AND ELECTION OF BOARD VICE-CHAIR FOR 2022

Nomination made by Anderson to elect Koivumaki as Board Vice-Chair. Motion by Anderson, Second by Kummer. Motion carried.

Koivumaki elected as Board Vice-Chair

IV. NOMINATION AND ELECTION OF BOARD SECRETARY/TREASURER FOR 2022

Carlson asked for nominations for the 2022 Board Secretary/Treasurer.

Nomination made by Kummer to elect Darrel Sudheimer as Board Secretary/Treasurer. Motion by Kummer, Second by Anderson. Motion carried.

Sudheimer elected as Secretary/Treasurer.

V. SWEARING IN OF OFFICERS AND COMMISSIONERS

VI. CALL TO ORDER BY BOARD CHAIR

The meeting was called to order by Board Chair Carlson.

VII. AGENDA REVIEW AND ADOPTION

Motion to approve Agenda as presented. Motion by Anderson, Second by Kummer. Motion carried.

VIII. CONSENT AGENDA

Motion to approve the Consent Agenda, including:

- Approve Minutes from December 16, 2021, Board Meeting
- Resolution No. 22-01 2022 Recommended Official Newspaper
- Resolution No. 22-02 2022 Recommended Financial Institutions
- 2022 Official meeting dates, time, and place
- Approve January 2022 Dashboard
- Approve the Write-off of Past Tenant Balances for December 2021

Motion by Koivumaki, Second by Anderson. Motion carried

IX. PUBLIC PARTICIPATION – None

X. DEPARTMENT REPORTS

A. Finance

1. Resolution No. 22-03 – Approve the December 2021 Record of Disbursements
A1. Hackett provided an overview. Motion by Kummer, Second by Sudheimer to approve Resolution No. 22-03 as presented. Motion carried.

B. Community and Economic Development

1. Durbin provided an update on Ernst House and tourism.

C. Housing

1. Guardian Angels Discussion

Frick discussed how at the December 2021 meeting, the CDA board voted to enter into a letter of intent with Community Asset Development Group to purchase the Guardian Angels school building and convent for redevelopment. She said the church held a meeting in early January to discuss the sale. There are two groups interested in the sale, however, there is no purchase agreement or letter of intent by the church with either group. She said the church has three scenarios which they are looking at.

Frick said there seems to be confusion on the CDA's role as well as affordable housing in Carver County.

Koivumaki added she was in attendance at the meeting and provided additional details about the meeting. Her biggest concern was the decision at the meeting about whether there was enough affordable housing in Chaska and how other communities besides Chaska should be doing their part.

Carlson asked where we stand on our letter of intent with Community Asset Development Group? Frick said nothing at this time because they do not have a purchase agreement/letter of intent with the church.

Koivumaki said it seems like the CDA should send a response about the incorrect information given about the need for affordable housing in Carver County. Anderson Agreed.

Frick said there are a lot of discussions happening, so we will just need to be patient. It's in the church's hands to decide at this time.

Sudheimer requested a tour if the project moves forward.

D. Administrative

1. Streich provided an update on the hiring of a new Director of Housing.

XI. OTHER BUSINESS

- Koltavy provided a county update
 - The first county board meeting of the year was their organizational meeting. Degler was elected chair and Fahey vice chair. Fahey was also voted to be the CDA liaison.
 - The board voted to provide ARPA funds to build out the fiber network. They will issue an RFP soon for telecoms to respond to in order to help with the build out.

XII. OTHER

- Kummer asked what the CDA's goals for affordable housing are in the county. Frick said to build on out existing property in Waconia and Carver first. There is a need for affordable housing beyond what the CDA can provide.
- Carlson said Streich has been out in the community sharing the work of the housing collaborative and asked if that presentation should be shared at a CDA board meeting. Streich said she was going to try and do it in February.
- Kummer asked if the CDA board ever has a meeting with the County Board. Frick said if there is financing that is needed for a project.

XIII. ADJOURNMENT

Motion by Kummer, second by Anderson to adjourn the meeting at 5:44p.m. Motion Carried.